

Applicant Declaration

Aboriginal or Torres Strait Islander Descent Form

If you are applying for a fee exemption from the new entrant traineeship or SSP enrolment fee based on your Aboriginality or Torres Strait Islander Descent you must complete the following declaration for your request to be considered. This form along with the 'NSW Fee Exemption Form' must be completed and submitted to KARBEN Training Solutions within **14 days of enrolment** or you forfeit your right to a fee exemption. *No exceptions will be made outside this time frame.*

Introduction

Applicants who apply for a qualification fee exemption with KARBEN Training Solutions are required to provide evidence of their Aboriginality or Torres Strait Islander descent.

Usually this evidence will consist of a statutory declaration completed by the applicant to declare that he or she is recognised by his or her community as an Aboriginal person or Torres Strait Islander. However, applicants may be required to provide additional evidence if the usual evidence is not considered sufficient.

The following guidelines are intended to assist applicants applying for benefits and confirming organisations to complete this form.

Guidelines for Applicants applying for a fee exemption

Each Aboriginal or Torres Strait Islander applicant must complete a statutory declaration.

As the statutory declaration requires the applicant to state that he or she is of Aboriginal or Torres Strait Islander descent, some, or all of the applicant's ancestors must be Aboriginal or Torres Strait Islander people. The declaration also requires the applicant to state that he or she identifies as an Aboriginal or Torres Strait Islander person and that he or she is recognised by his or her community as a person who is of Aboriginal or Torres Strait Islander descent.

Applicants should complete the applicant's declaration within 14 days of enrolling into a qualification should they wish to apply for an exemption to the course fees.

Section 136 of the Criminal Code Act 1995 makes it an offence punishable by imprisonment for 12 months for a person to make a statement to a Commonwealth entity in a document knowing that statement to be false or misleading.

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I, _____ born on ____/____/____
(Full Name) (Date of Birth)
 at _____
(Place of Birth)
 of _____
(Address)

make the following declaration under the *Statutory Declarations Act 1959*:

(Please tick as appropriate)

1. I am of Aboriginal descent; or I identify as an Aboriginal person
 2. I am Torres Strait Islander descent or I identify as a Torres Strait Islander
- AND*
3. I am accepted as such by the _____ community in which I currently live;
- or I am accepted as such by the _____ community in which I formerly lived
 for _____ years.

Are you also known by any other name? – i.e. maiden, community or traditional name

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the Statutory Declarations Act 1959, and I believe that the statements in this declaration are true in every particular.

Signature of Applicant: _____

Declared at: _____ on _____ of _____ 20____
Place Day Month Year

Before me _____
(Signature of person before whom the declaration is being made)

Details of the person before whom the declaration is being made:

Name: _____ Qualification: _____

Address: _____

❖ **Persons before whom a statutory declaration may be made are listed on the following page.**

Section 136 of the Criminal Code Act 1995 makes it an offence punishable by imprisonment for 12 months for a person to make a statement to a Commonwealth entity in a document knowing that statement to be false or misleading.

OFFICE USE ONLY				
'NSW Fee Exemption Application Form' has been received:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Statutory Declaration has been signed by applicant:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Statutory Declaration has been signed by an approved witness:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Required forms have been received within 14 days of enrolment:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Exemption decision: Exemption approved: Yes No Reason for non-approval: _____ _____ _____				
KTS Name: _____ Signature: _____ Date: ____/____/____				
Student notified of outcome: ____/____/____ Accounts Department Notified: ____/____/____ Recorded in VETtrak: ____/____/____				

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A statutory declaration under the Statutory Declarations Act 1959 may be made before –

1. a person who is currently licensed or registered under a law to practise in one of the following occupations:

*Chiropractor *Dentist *Legal practitioner *Medical practitioner *Nurse *Optometrist *Patent attorney *Pharmacist *Physiotherapist *Psychologist *Trade marks attorney
*Veterinary surgeon

2. a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); or

3. a person who is in the following list:

* Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
* Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the Consular Fees Act 1955)

* Bailiff

* Bank officer with 5 or more continuous years of service

* Building society officer with 5 or more years of continuous service

* Chief executive officer of a Commonwealth court

* Clerk of a court

* Commissioner for Affidavits

* Commissioner for Declarations

* Credit union officer with 5 or more years of continuous service

Employee of the Australian Trade Commission who is:

a. in a country or place outside Australia; and

b. authorised under paragraph 3 (d) of the Consular Fees Act 1955; and

c. exercising his or her function in that place

Employee of the Commonwealth who is:

a. in a country or place outside Australia; and

b. authorised under paragraph 3 (c) of the Consular Fees Act 1955; and

c. exercising his or her function in that place

Fellow of the National Tax Accountants' Association

Finance company officer with 5 or more years of continuous service

Holder of a statutory office not specified in another item in this list

Judge of a court

Justice of the Peace

Magistrate

Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the Marriage Act 1961

Master of a court

Member of Chartered Secretaries Australia

Member of Engineers Australia, other than at the grade of student

Member of the Association of Taxation and Management Accountants

Member of the Australasian Institute of Mining and Metallurgy

Member of the Australian Defence Force who is:

a. an officer; or

b. a non-commissioned officer within the meaning of the Defence Force Discipline Act 1982 with 5 or more years of continuous service; or

c. a warrant officer within the meaning of that Act

Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants

Member of:

a. the Parliament of the Commonwealth; or

b. the Parliament of a State; or

c. a Territory legislature; or

d. a local government authority of a State or Territory

Minister of religion registered under Subdivision A of Division 1 of Part IV of the Marriage Act 1961

Notary public

Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office supplying postal services to the public

Permanent employee of:

a. the Commonwealth or a Commonwealth authority; or

b. a State or Territory or a State or Territory authority; or

c. a local government authority; with 5 or more years of continuous service who is not specified in another item in this list

Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made

Police officer

Registrar, or Deputy Registrar, of a court

Senior Executive Service employee of:

a. the Commonwealth or a Commonwealth authority; or

b. a State or Territory or a State or Territory authority

Sheriff

Sheriff's officer

Teacher employed on a full-time basis at a school or tertiary education institution